

**Hemphill County Appraisal District**  
**223 Main Street**  
**Canadian, Texas 79014**

*Telephone (806) 323-8022 - Fax (806) 323-8430*

**Minutes**

The Hemphill County Appraisal District Board of Directors met on Wednesday, September 11, 2024 at the Hemphill County Appraisal District office located at 223 Main Street, Canadian, Texas. Board members present were Heath Mitchell, Chairman, Alton Lohberger, Chris Jackson, Andy Orrell, Wendie Cook and Dawn Webb. Appraisal District staff member present was Pam Scates, Chief Appraiser. Guests present was Judge Lisa Johnson.

1. Heath Mitchell established a quorum, called the meeting to order at 5:33 p.m.
2. Heath Mitchell gave the invocation and recognized the guest.
3. No public comment.
4. Executive Session – The board entered into Executive Session at 5:33 p.m. for a legal update and chief appraiser evaluation. The board reconvened at 6:44 p.m.
5. Motion was made by Alton Lohberger to extend Pam’s employment contract for 2025 with a 2% salary increase and to submit her chief appraiser evaluation in her personnel file. Dawn Webb seconded. Passed unanimously 5-0. The board requested moving the chief appraiser evaluation to the meeting with the budget hearing going forward.
6. June 11, 2024 Minutes and Budget Hearing Minutes were approved as presented with a motion by Wendie Cook, second by Andy Orrell. Motion passed 5-0.
7. June, July and August Financials were reviewed. Andy Orrell made a motion to accept the Financials as presented. Dawn Webb seconded. Passed unanimously.
8. Pam notified the BOD of the 2024 Certified Appraisal Roll. No Action.
9. The board reviewed the 2025 Adopted Budget. No Action.
10. The board reviewed and approved the 2025-2026 Reappraisal Plan and adopted it by Resolution.
11. The board reviewed the Bank Depository, motion by Wendie Cook, second by Dawn Webb to extend the current depository with Happy State Bank through 2025-2026 with changes as presented. Passed unanimously.
12. Motion by Dawn Webb, second by Alton Lohberger was made to renew the BSW Insurance plan as presented with the higher deductible agreement to reimburse the employee \$750 of it still in agreement. The plan saw a 12% increase. Approval of Worker’s comp and Liability Plans were included in motion. Passed unanimously.
13. The Building Project was reviewed and an update was given. An open house was suggested for January/February once the move has taken place. No Action.
14. Chief Appraiser report on District Operations
  - A. Pam presented the 2024 Certified MASS Appraisal Report to the board.
  - B. Pam gave a report on the status of the temporary exemptions granted on the Smokehouse Creek Fire Declared Disaster. She reiterated from her previous meeting report, there was minimal value loss compared to the value loss from the new Circuit Breaker Law that reduced the mineral value for Hemphill by 33%. There was much discussion in regard to the effects the new law has had on local taxing entities.
15. There was no new business.
16. The next meeting was set for December 11, 2024, at 5:30 p.m.
17. The meeting was adjourned at 7:38 p.m. after a motion by Wendie Cook and a seconded by Alton Lohberger. Passed unanimously.

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Board Approval

Date