

Hemphill County Appraisal District

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Minutes

The Hemphill County Appraisal District Board of Directors met Wednesday, February 7, 2024 at 5:30 p.m. at the Hemphill County Appraisal District in Canadian, Texas. Members of the Board of Directors present were Alton Lohberger, Heath Mitchell, Andy Orrell, Wendie Cook, Dawn Webb and Chris Jackson. Staff members present were Pam Scates, Chief Appraiser and Alice Bentley, Appraiser. Guest present was Belinda Leatherman, Canadian ISD.

1. Heath Mitchell opened the meeting at 5:30 p.m. confirming a quorum was present.
2. Heath Mitchell gave the invocation.
3. There was no public comment.
4. Swearing in and Administration of Oaths of Office for 2024 were given to Alton Lohberger, Heath Mitchell, Andy Orrell, Wendie Cook, Chris Jackson and Dawn Webb.
5. Discussion was held, on the election of officers. Wendie Cook made a motion to elect Heath Mitchell as Chair, Andy Orrell as Vice Chair and Wendie Cook as Secretary, seconded by Dawn Webb. Motion passed unanimously.
6. Executive Session – The board entered into Executive Session at 5:40 p.m.
 - a. Conduct Executive Session pursuant to Texas Government Code Sec. 551.071 to consult with legal counsel regarding Update on DCP Midstream, LP vs. Hemphill County Appraisal District and Palo Duro G&P (Oklahoma) LP, Palo Duro Pipelines (Texas Intrastate) LP, Palo Duro Pipelines (Texas Gathering) LP and Palo Duro Pipelines (Texas Liquids) LP and D&R Investments LLP vs. Hemphill County Appraisal District
 - b. Texas Government Code Sec. 551.072 Real Estate Deliberations
The board reconvened into Open Session at 6:45 p.m.
7. Consideration/Possible Action and May Vote on Items discussed in Executive Session. No Action.
8. Building Lease tabled until the next meeting.
9. The December 6, 2023 minutes were reviewed, Andy Orrell made a motion to accept the minutes as presented. Wendie Cook seconded. Motion passed unanimously.
10. Receipts and Disbursements were reviewed for November and December 2023. Wendie Cook made a motion to accept November and December 2023 receipts and disbursements as presented, Alton Lohberger seconded, the motion passed unanimously.
11. Chief Appraiser Report on District Operations
 - A. Pam advised the board that renditions were mailed out and she has started receiving them back.
 - B. Notices of Appraised value will be mailed no later than April 1, 2024.
 - C. Mineral notices will be mailed by P&A by May 1, 2024.
 - D. Pam presented the Board with the 25.25 Quarterly report, there were no 25.25 changes.
 - E. Pam gave a report on the Property Value Study (PVS). Hemphill County Appraisal District has passed the PVS for 2022. Canadian ISD, on the Lipscomb County side fell out and was put in a year of grace due to the Higgins ISD dissolution. They are now back in compliance and local value was certified.
 - F. Pam advised the board that the Appraisal District has 100% passed the 2023 MAP Review.
12. Future Agenda items include setting a policy in the Personnel Hand Book for Senate Bill 1893, adoption of resolution and revisiting the Building Lease.
13. The 2024 Quarterly Meetings were set for April 17th, June 12th, September 18th and December 11th.
14. The meeting adjourned at 7:08 p.m.

Chairman