

Hemphill County Appraisal District
223 Main Street
Canadian, Texas 79014

Telephone (806) 323-8022 - Fax (806) 323-8430

Minutes

The Hemphill County Appraisal District Board of Directors met on Wednesday, June 21, 2023, at the Hemphill County Appraisal District office located at 223 Main Street, Canadian, Texas. Board members present were Heath Mitchell, Chairman, Alton Lohberger, Chris Jackson, Andy Orrell and Tim Alexander. Appraisal District staff members present were Pam Scates, Chief Appraiser and Alice Bentley, Appraiser. Guests present were County Judge Lisa Johnson and John Merriss, Auditor with Doshier, Pickens, & Francis, LLC.

1. Heath Mitchell established a quorum, called the meeting to order at 8:32 a.m. and gave the invocation.
2. No public comment.
3. The Board went into Executive Session at 9:02 a.m. and reconvened the normal Board meeting at 9:45 a.m.
4. No action taken on Executive Session.
5. John Merriss presented the 2022 Financial Audit from Doshier, Pickens, and Francis, LLC. He praised Pam and the Appraisal District staff for coming under budget for 2022. He pointed out that Retirement was up for 2022, but that was due to good investments that TCDRS made for 2021. He cautioned the Board to contact TCDRS about the plan before making changes to it. In his opinion, the plan is good as is. Tim Alexander made a motion to accept the Audit as presented and retain the unencumbered funds for future legal expenses. Alton Lohberger seconded. Passed unanimously.
6. April 19, 2023 Minutes and March, April and May Financials were reviewed. Tim Alexander made a motion to accept the Minutes and Financials as presented. Andy Orrell seconded. Passed unanimously.
7. Discussion was held on the 2024 Budget the Board agreed to table the Budget until the August 2023 Board Meeting.
8. New computers were purchased in 2022, but were not installed or billed until 2023. Tim Alexander made a motion to do a Budget Line-Item adjustment moving \$19,500 out of Legal into Office Furniture & Equipment for computer/hardware upgrades and installations. Andy Orrell seconded. The motion passed unanimously.
9. Chief Appraiser report on District Operations
 - A. Pam reported that the June protest season went well. There will be a July hearing date, but most cases are expected to be settled before then. A law suit is anticipated from DCP Midstream due to a mineral protest.
 - B. Pam discussed the MAP review status for 2023. She has two issues that need to be resolved, but expects to have them to be cleared up before September.
 - C. Discussion was held regarding the Late Entity Payment Penalty Waiver Resolution. Tim Alexander made a motion to adopt the resolution. Alton Lohberger seconded. The motion passed unanimously.
10. The next meeting was set for Wednesday August 9, 2023, at 8:30 a.m.
11. The meeting was adjourned at 10:30 a.m. after a motion by Tim Alexander and a seconded by Andy Orrell. Passed unanimously.

Board Approval

Date

